



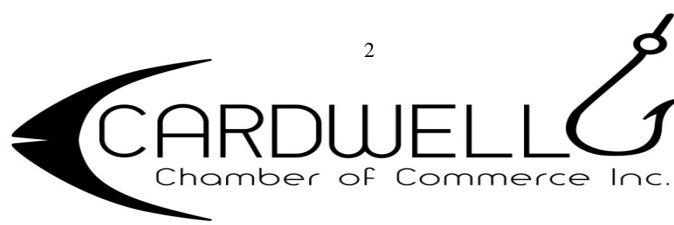
## Confirmed MINUTES OF ANNUAL GENERAL MEETING

Held at the Cardwell Country Club on Wednesday, 20<sup>th</sup> July 2016 @ 6.30pm

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Item	Description
1	<b>Welcome</b> by Mark Sheahan (Chamber President) to all in attendance and opened the meeting at 6.30pm. A special thank you to John Kremastos (Mayor of Cassowary Coast Regional Council) and Mark Evans (Chair of Tropical Coast Tourism Inc) for their attendance.
2	<b>In attendance</b> (as per attendance sheet): <ul style="list-style-type: none"><li>• Thea Ormonde – The Dragonfly Cottage</li><li>• Harley Cohen – Cardwell &amp; District Community Bank</li><li>• Mark Evans – Tropical Coast Tourism Inc</li><li>• Mark Sheahan – Mark Sheahan’s Personal Training &amp; Fitness</li><li>• Kevin Lockhart – Cardwell and District Real Estate</li><li>• Gareth Davey – Australasian Aviation Resources Pty Ltd</li><li>• Phil Gruber – Cardwell Newsagency</li><li>• Cr Glenn Raleigh – Cassowary Coast Regional Council, Division 1</li><li>• Cr John Kremastos – Cassowary Coast Regional Council, Mayor</li><li>• Robyn Smith – Ob La Di</li><li>• Chris Stoter – Cardwell Sportfishing Club Inc</li><li>• Lisa Gruber – Cardwell Newsagency</li><li>• Clive Oellermann – Cardwell Sportfishing Club Inc</li><li>• Ros Oellermann – Cardwell Sportfishing Club Inc</li><li>• Christine Ihle – Cardwell Butchery</li><li>• Kathy Sheahan – Mark Sheahan’s Personal Training &amp; Fitness.</li></ul> No proxies were minuted.
3	<b>Apologies</b> (as per attendance sheet): <ul style="list-style-type: none"><li>• Jenny Green</li><li>• Max Nulley – Cardwell At The Beach</li><li>• Steve and Janet Arnold – Cardwell Beachfront Motel</li><li>• Cardwell Historical Society</li><li>• Lindsay Hallam – Hinchinbrook Real Estate</li><li>• John Schmidt – Absolute North Charters.</li></ul>
4	<b>Confirmation of minutes</b> of the General Meeting held on 24 February 2015 (distributed prior to this meeting): Moved: Christine Ihle. Seconded: Kevin Lockhart. <b><i>It was resolved that the minutes of the General Meeting held 24<sup>th</sup> February 2015 be accepted as a true and correct record.</i></b> Result: Carried.
5	<b>Business arising</b> from the previous AGM: Nil.

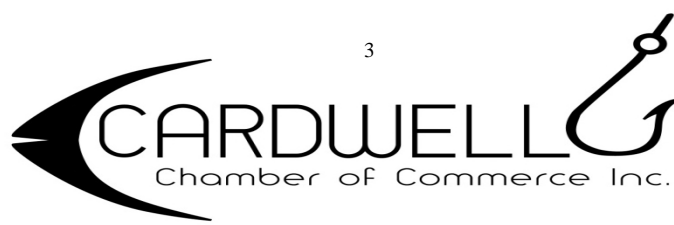
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## 6 Reports

### 6.1 Financial Report presented by Christine Ihle (Treasurer):

8:00 PM 18/07/16 Cash Basis		<b>Cardwell Chamber of Commerce Inc</b> <b>Profit &amp; Loss</b> January 1, 2015 through July 18, 2016
		<u>Jan 1, '15 - Jul 18, 16</u>
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
Donation Income		200.00
Grant Income		
SMF Grant Income	9,300.00	
Total Grant Income		9,300.00
Jetty Markets		
Seafood Expo	298.00	
Jetty Markets - Other	1,995.00	
Total Jetty Markets		2,293.00
KRR Income		
KRR T Shirts	2,480.46	
KRR Income - Other	500.00	
Total KRR Income		2,980.46
Looking Glass		2,166.00
Membership		2,286.00
Triathlon Income		617.27
UFO Income		
UFO Grant Income	3,000.00	
UFO Income - Other	526.95	
Total UFO Income		3,526.95
<b>Total Income</b>		<b>23,369.68</b>
<b>Expense</b>		
Advertising		3,351.82
Bank Charges		72.65
Carols By Candlelight		1,031.15
Event Expenses		
UFO Festival Expenses	8,119.44	
Event Expenses - Other	284.05	
Total Event Expenses		8,403.49
Fees and Subscriptions		595.82
Insurance		2,398.64
Jetty Market Expenses		
JM Advertising	660.96	
JM Insurance	239.80	
Jetty Market Expenses - Other	100.58	
Total Jetty Market Expenses		1,001.34
KRR Expenses		
KRR Equipment Expenses	1,214.46	
KRR Shirts Expense	2,095.45	
Total KRR Expenses		3,309.91
Office Stationary		70.44
Sacred Moon Festival		
SM Expenses	9,680.00	
Total Sacred Moon Festival		9,680.00
Triathlon Expenses		1,446.14
<b>Total Expense</b>		<b>31,361.40</b>
<b>Net Ordinary Income</b>		<b>-7,991.72</b>
<b>Other Income/Expense</b>		
<b>Other Income</b>		
Interest Received		8.32
<b>Total Other Income</b>		<b>8.32</b>
<b>Net Other Income</b>		<b>8.32</b>
<b>Net Income</b>		<b>-7,983.40</b>



## 6.1 Financial Report presented by Christine Ihle *cont'd*:

		Jul 18, 16
<b>Cardwell Chamber of Commerce Inc</b>		
<b>Balance Sheet</b>		
<b>As of July 18, 2016</b>		
8:02 PM		
18/07/16		
Cash Basis		
<b>ASSETS</b>		
Current Assets		
Chequing/Savings		
CCC Statement Account	2,227.59	
Total Chequing/Savings	2,227.59	
Accounts Receivable		
Accounts Receivable	-66.00	
Total Accounts Receivable	-66.00	
Total Current Assets	2,161.59	
<b>TOTAL ASSETS</b>	<b>2,161.59</b>	
<b>LIABILITIES</b>		
Current Liabilities		
Other Current Liabilities		
Tax Payable	147.96	
Total Other Current Liabilities	147.96	
Total Current Liabilities	147.96	
<b>TOTAL LIABILITIES</b>	<b>147.96</b>	
<b>NET ASSETS</b>	<b>2,013.63</b>	
<b>EQUITY</b>		
Opening Bal Equity	26,507.44	
Retained Earnings	-22,732.45	
Net Income	-1,761.36	
<b>TOTAL EQUITY</b>	<b>2,013.63</b>	

Moved: Christine Ihle. Seconded: Mark Sheahan.

***That the Financial Report dated 30 June 2016 be adopted.***

Result: Carried.

## 6.2 Management Committee's Report presented by Mark Sheahan (President):

As all would know after a number of years of being inactive the Cardwell Chamber of Commerce was revived in 2015. The CCOC is a membership based not-for-profit organisation. A new Chamber committee was elected to provide leadership to assist the local community and promote a positive image to the outside world. They were:

President:	Mark Sheahan	Vice President:	Kevin Lockhart
Secretary:	Kathy Sheahan	Treasurer:	Christiine Ihle

Initial meetings of the Chamber were well attended and membership numbers have steadily increased. I am happy to report that CCOC now have a membership base of 32, a great result I am sure you will agree.

**6.2 Management Committee's Report** presented by Mark Sheahan *cont'd*:

The beginning of our tenure as Chamber of Commerce was turbulent, to say the least. However I am pleased to report of the great achievements over the past year.

- Our new website
- Our new facebook page
- Cardwell Jetty Markets
- New information boards at Bendigo Bank, Cardwell Newsagency, Sweet Surprise and IGA
- A You Tube video highlighting several Cardwell businesses. Thank you to Nev Milne for his time in recording not only the video but for writing and recording the song.
- Several businesses now displaying the Blue *I* and providing visitors with tourism information
- A new Yellow *I* information centre now open at the Bush Telegraph Centre.
- Providing support to the successful UFO and Sacred Moon Festivals, bringing many visitors to Cardwell.
- The inaugural Cardwell UFO Triathlon.

In addition to this the following projects are still works in progress and we look forward to pursuing these and seeing their completion in the future.

- The construction of Montain Bike Trails
- The clearing of walking tracks around Cardwell
- The construction of shade covers on the Jetty and on the Ampitheatre Stage.

Cardwell Chamber of Commerce will continue to work closely with the Cassowary Coast Regional Council and the Tropical Coast Tourism as well as the newly formed Cassowary Coast Economic Development Inc.

It has been my pleasure to lead the Cardwell Chamber of Commerce for 2015/2016 and I would like to take this opportunity to thank my hardworking executive committee as well as Gareth Davey, who has assisted Chris Ihle in leading the ship while I have been away.

I would also like to thank the members. As a member-based organisation, the Chamber works hard to try to represent the broad range of interests of its members. We don't always get it right but as always attendance is encouraged at meetings to obtain a broad and fair range of opinions.

We look forward to the coming year.

Mark Sheahan

President

Moved: Mark Sheahan. Seconded: Christine Ihle.

***That the 2016 Management Committee's Report be received.***

Result: Carried.

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**7 Elections** for Management Committee and Office Bearers

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**7.1** President Mark Sheahan expressed his appreciation to the executive committee and members for their contribution throughout the 2015/16 year, declared all positions vacant, and vacated the chair.

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**7.2** Cr Glenn Raleigh took the chair and asked for nominations from the floor for the vacant executive committee positions of President, Vice President, Secretary and Treasurer.

- Mark Sheahan was nominated for president by Christine Ihle.  
Seconded by Gareth Davey.
- Jenny Green was nominated for Secretary by Chris Ihle.  
Seconded by Kathy Sheahan.
- Christine Ihle was nominated for Treasurer by Thea Ormonde.  
Seconded by Kevin Lockhart.

The acting chair proposed ratification of nominations of the executive committee as listed.

***That the nominations of Mark Sheahan, Jenny Green and Christine Ihle for the executive committee of The Cardwell Chamber of Commerce Inc be accepted.***

Result: Carried.

Mark Sheahan resumed chairing the meeting.

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**8 Appointment of Auditor:**

Moved: Christine Ihle. Seconded: Mark Sheahan.

***That Robert Carey be appointed as auditor of The Cardwell Chamber of Commerce Inc.***

Result: Carried.

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**9 General Business:**

a) Chris Stoter proposed that the Chamber assist the Cardwell Sportfishing Club to run the Barra Bonanza. This was discussed and proposed to bring up at the next Chamber meeting.

b) A motion had been submitted prior to the meeting.

Proposed: Gareth Davey. Seconded: Thea Ormonde.

***That new members who join in the last 4 months of a membership year, have their annual membership fee discounted pro-rata for their renewal in the following year. This is to apply from the beginning of 2016.***

Result: Carried.

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**10 Meeting closed 7.15pm**

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